



INSTRUCTIONS FOR POSTER PRESENTERS

For your convenience, we have summarised the most important information for your oral presentation at the ISCCM2023 conference below. **Please pay close attention** to the information provided.

1. BEFORE THE CONFERENCE

Conference program

The final program is published on the website and can be found [here](#).

The times of the poster presentations can also be found in the conference program. Unfortunately, there is no possibility to change the date and time of the presentations.

Abstract book

Your name and the title of your poster will be published in the abstract book.

Registration

For all delegates of ISCCM2023 it is obligated to register for the conference. **Please kindly note that it is required to register before 15 September 2023 to be guaranteed a spot in the program.** Please use the following link for more details about the registration fees and to register for ISCCM2023: <https://insight.klinkhamergroup.com/isccm9/login>

Please register as soon as possible but no later than Friday 15 September 2023.

Travel

ISCCM2023 will take place at MECC Maastricht. More information about how to get to the venue, please visit the conference website by clicking [here](#).

Visa

All conference delegates traveling to the Netherlands must present a passport (or approved identity card for EU citizens) and many countries require a visa to enter the country.

2. PREPARING YOUR POSTER PRESENTATION

Prepare your poster presentation at home and bring the printed poster to the conference. The conference does not provide a poster printing service.

Content and language

Speakers are fully responsible for the content of the presentation (order, graphics, etc.). All presentations and questions must be in English, as English is the official language of the conference.

Presentation formats and duration

All posters must be printed in portrait orientation. The format for posters is A0 (width: 84.1cm / 33.1in; height: 118.9cm / 46.8in). There is room for 1 poster per poster board. All accepted poster presentations are published on the conference website and can be found [here](#).

ISCCM 2023 Conference Secretariat:

Klinkhamer Group | conferences & events

Duboisdomein 5D 01 | 6229 GT Maastricht | The Netherlands

T. +31 (0)43-36 27 008

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Important:

- Please add the ID number of your poster on the poster, for example "#8", in the upper right corner of the poster. Allocate the top of the poster for the title and authors as stated on the submitted abstract and contact details during the conference.
- The text, illustrations, etc. should be bold enough to be read from a distance of two meters.
- Material for attaching the poster will be available in the poster area for hanging posters. Staff will also be in the poster area to assist you with poster location. Putting up the poster will be done by each author.
- The poster boards will be numbered by the organization. The presentation number assigned to your poster should not be placed on your poster. Please check the poster list on our [website](#) carefully to make sure you hang the poster on the correct poster board. **Your abstract number is not your poster number.**
- The format of all posters should be portrait.

3. DURING THE CONFERENCE

Arrival at the conference

Once you arrive at the conference, you can pick up your badge at the registration desk.

Please see the poster list for the board number on which to hang your poster. Please use the board with the corresponding poster number. Pins to hang your poster will be provided at the conference location.

Poster presenters are requested to stand next to their posters for discussion during the poster sessions which will take place on scheduled times. All posters should be set up before the conference starts on the first day. Posters should be dismantled before the end of the conference. The organization will remove all posters after the conference. The poster will not be kept behind.

WIFI

Free WIFI is available in the venue. An access code will be provided to you by the organisation on-site. Please note that the provided WIFI connection is suitable for emailing and browsing, but not for heavy down- and uploading.

Lunch

During the conference days of ISCCM2023, lunch is included for all participants and also for poster presenters. You can pick up your lunch at the distribution points in the Lobby.

4. QUESTIONS OR CANCEL PLENARY PRESENTATION?

If, for any reason, you are unable to attend or if you have any questions, please contact the conference secretariat Klinkhamer Group | conference & events via isccm@klinkhamergroup.com.

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